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**Helpful Links:**

[Apply now through Culture Leicestershire](https://www.cultureleicestershire.co.uk/get-involved/creative-practitioners/)

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**Commissioning Organisation:** Leicestershire County Council

**Team:** Culture Leicestershire (CuL),

**Location:** Earl Shilton Library,Wood St, Earl Shilton, Leicester LE9 7NE

**Project Delivery Timeframes:** Min 8 x delivery sessions dates between August – October 2025

**Managed by:** Community Participation Worker (CPW), Amarjeet Singh

**Commission Amount**: £2750. This does not include materials

**Short application deadline:** 27th July 2025 at 17:00

**Creative Expressions in Libraries’ Earl Shilton Mosaic Project**

We are excited to be seeking a Creative Practitioner to lead creative sessions which engage the community of Earl Shilton to **create mosaic tiles for an outdoor sculpture**. The theme for the tiles will be reading, the library, nature and Earl Shilton. The sessions will take place both at the library with members of the local community and with a small class of KS2 school children. It is crucial that the sessions cater to both participant demographics and their potential needs. The completed tiles will need to be weather protected and affixed securely to ensure a robust structure. We welcome your ideas.

**Aims**

* To encourage wider use of the library by primary school and older audiences and offer access to cultural activity to those who currently don’t access it.
* To embed cultural activity into the library during the project and to promote the library as an accessible and culturally vibrant space.
* To promote the importance of both reading and wider cultural activity including the arts in children’s development.
* To increase participation, widen the diversity of our library audiences and enhance community cohesion.
* To meet Arts Council England’s ['Let's Create'](https://www.artscouncil.org.uk/lets-create) aims and ambitions.

**Creative Practitioner Requirements**

* Plan, manage, deliver and facilitate a series of sessions /workshops around the theme of Nature, Reading/The Library and Earl Shilton.
* Co-develop and co-design the final creative output with participants.
* Provide content for advertising and recruitment, such as images for social media posts, and collect consent forms where required.
* Write and share risk assessments.
* Support the collection of evaluation as required by Culture Leicestershire.
* Collaborate regularly with Culture Leicestershire staff and relevant local partners.
* Provide a comprehensive audit trail.
* Consider the environmental impact of any materials used.

**Skills and Experience**

* Demonstrable relevant experience of connecting with communities using art as a catalyst.
* Experience of working within the Cultural and Heritage sectors.
* Strong skills in planning, delivering and co-creating participatory artwork with local people and families from a variety of backgrounds
* An understanding of community building and cohesion, and evidence of engaging communities through creative activities.
* An understanding of the health and safety requirements of working with families in a heritage setting.
* Experience working with community groups, volunteers and partners.
* Able to offer innovative ideas that provide something new, inspirational, and dynamic, considering the legacy of the project.
* Good communication skills across a wide range of partners/stakeholders.

**Timeframes**

* Various dates between August – October 2025. To be agreed
* There will be both community sessions on some Saturdays and weekday session with a school

Please note, promotion and recruitment of the participants will be the responsibility of the Community Participation Worker.

**Application Information**

**Please enter a submission using the application form linked at the top of this document, including the following information:**

* A proposal for the creative sessions to ensure community engagement and completion of the mosaic tiles
* Any skills or experience (see above requirements) that demonstrates suitability for this project, including photographs or links to any relevant previous work.
* Details of how the proposed work could take place within the space available at the library to bring people together through cultural activity.
* Consideration of how a celebration event may take place and how the creative output can be used to further the aims of the project.
* An outline of envisaged timescales for all stages of the project i.e. research, planning, delivery and evaluation.
* A rough idea of session plans.
* A breakdown of how many session you would/ could deliver [Artist’s Union pay guidance](https://www.artistsunionengland.org.uk/rates-of-pay/).
* Details of insurance and liability to deliver the proposed project, or intention to obtain this.
* Any envisaged subcontracting.

**Please send through any supplementary documentation, including visual representations of your output, pictures of previous community mosaic work etc, alongside your application form.**

*Please note, we are aware applicants will have varied experience as a Creative Practitioner. Examples of your work can include professional commissions, course work and personal projects. We view the ability to identify areas where you may require more support as a positive, so please respond to each bullet point stating if there is any additional support you would require.*

**Budget**

The fee available is £**2750.** This should include all your time including research, planning, delivery, and additional costs. It should not include materials. A strong expression of interest will show a breakdown of costs and clearly demonstrate how the budget will be spent. For example:

* Time- this could be a price per participatory session including preparation time, delivery of the session and travel.
* Additional costs- these may include your transportation, administration, technical services.

Discussion around materials will be part of the induction / planning process.

**Payment Terms**

Please be aware that subject to our payment terms, the successful Creative Practitioner will be paid 50% upfront and 50% on project completion. If you are not already a supplier with Leicestershire County Council, you will be required to self-register before payment can be issued.

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**Additional Information**

**Terms And Conditions**

* To abide by Leicestershire County Council’s data protection and GDPR, including social media and photography policies.
* Leicestershire County Council is committed to ensuring that its services, policies, and practices are free from discrimination and prejudice and that they meet the needs of all sections of the community. All provision is expected to be in accordance with this principle.
* As a consultant you agree to grant full copyright license and ownership to Leicestershire County Council to use any final artwork, resource or creative output resulting from the project, in any manner they deem appropriate.
* For all or any aspects of the project to be photographed and filmed for the purpose of promotion or training.

**About Culture Leicestershire**

**Our Vision -** Create space to spark imagination, celebrate communities & enhance wellbeing.

**Mission -** Work to shape Leicestershire as a place with a rich and distinctive history that values its heritage, engages its communities, welcomes those who visit the county and works together to ensure a future for the past.

**Purpose -** Our Libraries, Collections and Learning, Heritage and Cultural Participation services come together as Culture Leicestershire.

Together we deliver a diverse, inclusive, accessible and engaging cultural offer focussing on health and wellbeing; building great communities, improving opportunities and helping to build a strong local economy.

We are a National Portfolio Organisation (NPO), supporting the delivery of the County Council’s strategic outcomes and Arts Council England’s [Let’s Create](https://www.artscouncil.org.uk/lets-create/strategy-2020-2030) strategy.

The purpose of Leicestershire Museums is to safeguard the rich and irreplaceable natural and human heritage of Leicestershire and provide an accessible, engaging, innovative, sustainable and responsive service of the highest quality.

We enable people to explore and shape their local, national and international connections both now and from the past. We do this through volunteering opportunities across the service, and by diversifying opportunities for local people to participate in ways that work for them.

**To discuss this in more detail please contact amarjeet.singh@leics.gov.uk**