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**ARTS COUNCIL
ENGLAND**



Creative Practitioner Application Form.

Culture Leicestershire is Leicestershire County Council's Museum, Heritage, Libraries, Collections, Learning and Participation services. We are delighted to be able to offer opportunities for Practitioners to work with us to help continue to make Leicestershire a vibrant, cultural and creative county. For more information on our work please visit www.cultureleicestershire.co.uk

Thank you for your interest in applying to work with Culture Leicestershire. Please make sure you read the specific brief relating to the project you are applying for in detail before submitting your application.

Project / brief you are applying for:

Your contact details

Name:

Organisation name (if applicable):

Where are you based? (e.g. Charnwood, North West Leicestershire etc):

Email address:

Telephone number:

Website (if applicable):

Social media (if applicable):

How did you hear about this opportunity:

About you

Please provide a brief description about your creative practice and/or organisation (Maximum 300 words)

Skills and experience

Please detail any skills and experience which demonstrate your suitability for the project you are applying for. This could include photographs (please include as an email attachment) videos or website links to any previous work. (Maximum 600 words)

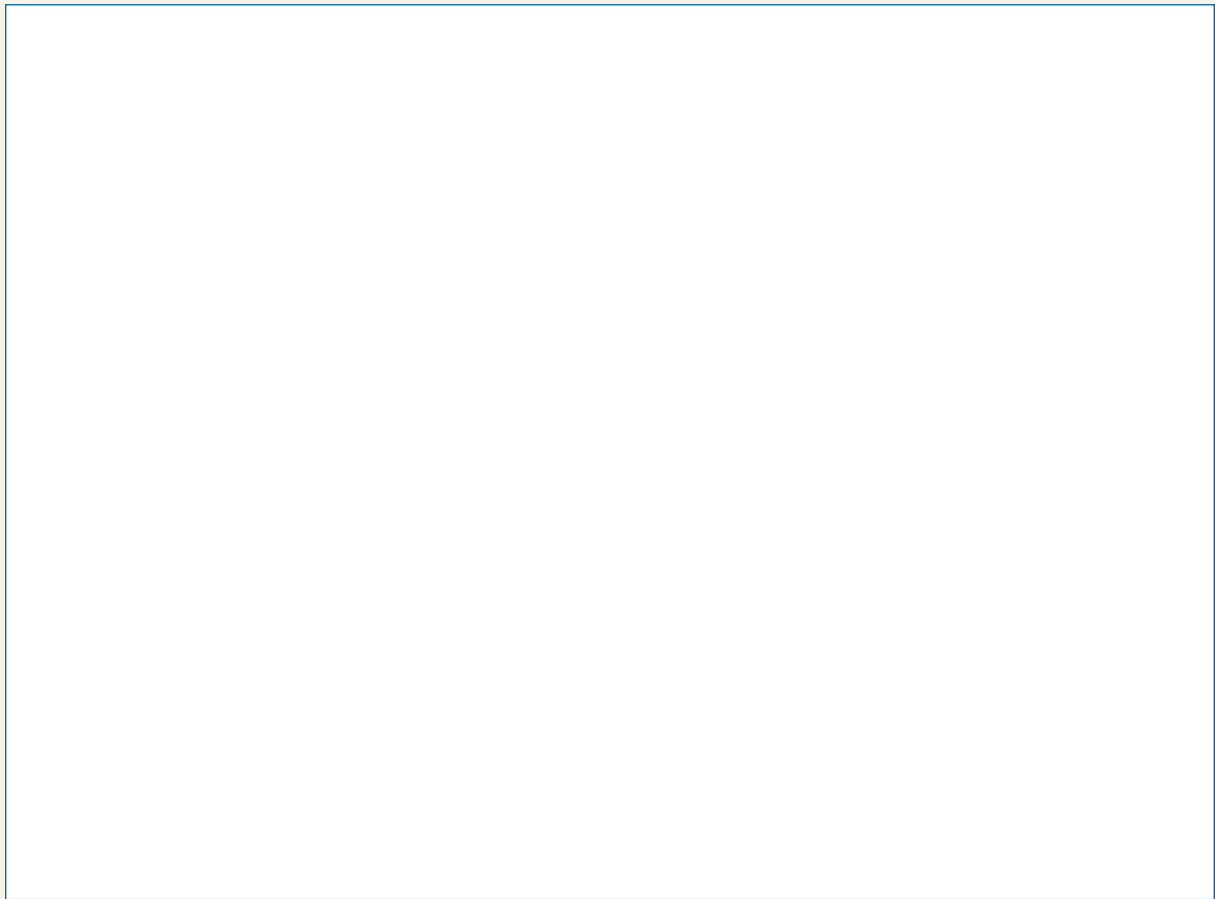
(The skills and experience we are seeking will vary between projects. Please make sure you refer to the project brief)

About the project

Please share details of your proposed project activity (Maximum 850 words). This should include details of any engagement sessions, a brief project timeline, and the proposed creative outcome. Please refer to the specific project brief that you are applying for, for further details of what to include.

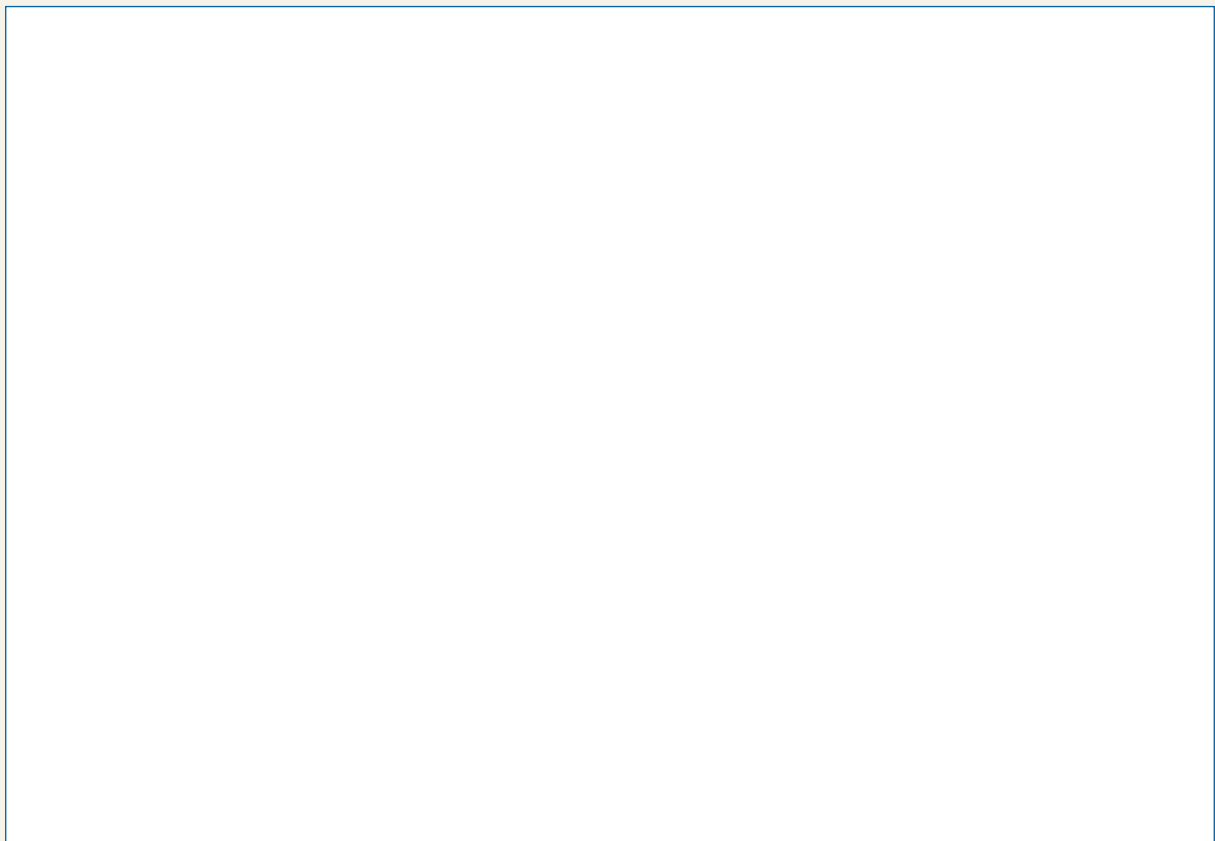
At this stage of the process, we do not expect you to have finalised every detail. If successful, discussions will follow within the development phase.

Please continue in the box on the next page



Environmental Responsibility

We are committed to the Arts Council England's Investment Principal of Environmental Responsibility and aim to put this at the centre of how we work, where we work and who we work with. Tell us how you would make your project activities environmentally friendly:



Budget

Please provide a breakdown of your budget, taking into consideration the following:

Time – This could be a price per participatory session including preparation time, delivery of the session, and cost of making and installing the final outcome (if applicable to the brief).

Materials – this should be broken down into costs for participation materials as well as any additional resources needed to create and install any creative outcomes.

Additional costs – these may include your transportation, administration, technical services e.g. printing.

Please note, Culture Leicestershire is committed to paying artists/creative practitioners at industry rates in line with the Artists' Union England. Further information can be found at www.artistsunionengland.org.uk/rates-of-pay/

Reference request

Please provide the name and details of someone who can act as a referee. Where possible this should be in a professional capacity, however we will also accept references from your educational studies.

Name of referee:

Job title and organisation:

Email:

Telephone:

Relationship to you:

Supporting information.

Do you have DBS clearance Yes No

Do you have public liability insurance Yes No

Leicestershire County Council is an inclusive organisation which is on a journey to embed and celebrate equality, diversity and inclusion at every level. We warmly welcome and encourage applications from people of all backgrounds, as having a diverse workforce with different perspectives and ideas is fundamental to our values and enriches the services we offer our communities. We particularly welcome applicants from Ethnically Diverse and LGBTQ+ communities and people with disabilities to create a balanced workforce and one that reflects the communities we serve.

Please specify any other support needs, requirements, or reasonable adjustments you may require.

Please refer to the project brief for terms and conditions.

Data protection statement

Any personal data supplied on this form will be held by the Communities and Wellbeing Participation and Volunteering team in accordance with the GDPR / Data Protection Act 2018. This will be held securely and confidentially. It will be accessed by authorised persons only.

Please tick the box if you wish to be added to our Creative Practitioner mailing list. You will receive current/future brief opportunities as and when they are available as well as updates on Culture Leicestershire. You can opt out of our mailing list at anytime by emailing culture@leics.gov.uk

Our Privacy Policy can be found at
www.cultureleicestershire.co.uk/privacy-policy/

Our Fair Processing Notice can be found at
www.cultureleicestershire.co.uk/fair-processing-notice/

If you have any questions regarding the application process please get in touch with the team.

Please submit your application, alongside any supporting documents, via email to the project lead. Contact details can be found on the project brief.