

Helpful Links:

[Apply now through Culture Leicestershire](#)

[See our current filmography](#)

Commissioning Organisation: Leicestershire County Council

Team: Culture Leicestershire

Location: Various Museum, Library and other community sites across Leicestershire

Project Delivery Timeframes: Ongoing opportunities 2026–2028

Commission Amount: Varies per project

Application Deadline: 24th of August 2026

Freelance Filmmakers Wanted

Culture Leicestershire is seeking expressions of interest from Freelance Filmmakers / Content Curators who would like to be considered for future projects. This call-out is not a commission for a specific project. We aim to establish a small pre-approved list of filmmakers who we can contact to support a wide range of projects across our Museums, Libraries, Collections and Participation services.

We are looking to work with Freelance Filmmakers with varied styles, approaches and areas of expertise. These may include, but are not limited to:

- Documentary-style filmmaking
- Project evaluation and legacy films
- Event filming and coverage
- Short-form digital content for social media
- Creative and artistic film responses

Culture Leicestershire Aims

- To establish a small pre-approved network of Filmmakers, with a range of creative and technical skills.
- To support high quality documentation and storytelling across Culture Leicestershire projects.
- To ensure we can match filmmakers to the most appropriate type of work, and around availability.
- To reflect the breadth of activity across our service.

Filmmaker Requirements

- Plan, film and edit content for a variety of cultural projects
- Capture activity, events, workshops and exhibitions
- Record high quality audio including interviews and live sound
- Create complete finished films including editing, soundtrack, titles, graphics and subtitles
- Have an understanding of copyright and licensing law as it pertains to filmmaking, audio capture, creation and usage involving communities.
- Produce films suitable for different platforms
- Work with staff, participants, volunteers, artists and partners professionally
- Have the required equipment and manage it on site
- Provide appropriate formats and edits
- Adhere to timelines and project deadlines
- Consider accessibility (e.g. subtitles are required for all our long-form content)
- Follow LCC's consent and GDPR processes
- Happy to share content without CC or soundtrack, to be edited by another and used in our End of Year Celebration of cross service activity Film.

Filmmaker Experience

We are particularly interested in hearing from filmmakers who can demonstrate the following:

- Experience in documentary-style filmmaking
- Experience producing short-form digital content
- Strong storytelling and editing skills
- Experience in arts, culture or community settings
- Ability to work with a range of people with varied needs and backgrounds
- Good interviewing skills and friendly disposition to help people feel comfortable in front of the camera.
- Adaptability in style and approach

Please note, as an example, if you specialise in short-form content, we are not also expecting you to also have experience with long-form documentary filmmaking; we are seeking a range of Filmmakers to support Culture Leicestershire's broad activities.

Working On-Site

Filming may take place across a range of locations including museums, libraries, heritage sites and community settings. Please note, one of our sites, Bosworth Battlefield Heritage Centre, is not accessible via public transport.

Accessibility information for all of our sites can be found online. It is the responsibility of the filmmaker to ensure they can access the site(s) before committing to specific film briefs.

Application Information

Please submit the following for consideration to bethany.nugent@leics.gov.uk:

- CV or summary of experience
- Short statement outlining your style and interests
- A breakdown of your day rate. (Culture Leicestershire recognises the [Artist's Union pay guidance](#))
- Portfolio or linked examples of previous work

Please note, we are aware applicants will have varied experience. Examples of your work can include professional commissions, course work and personal projects etc. We view the ability to identify areas where you may require more experience as a positive.

Budget

Budgets will vary depending on the project. (Culture Leicestershire recognises the [Artist's Union pay guidance](#))

Payment Terms

Please be aware that our typical payment structure is 50% payment upfront and 50% on project completion unless it is a one-off job. If you are not already a supplier with Leicestershire County Council, you will be required to self-register before payment can be issued. We will provide guidance on this process.

Additional Information

Support

Culture Leicestershire staff will provide project briefs, key contacts and on the day coordination where required. In most cases, a member of staff will be present during filming activity to support access, introductions, safeguarding, unexpected issues and general project coordination.

While staff will be available on location, Filmmakers should be confident working independently and managing their own production process, this includes filming, audio capture, interviewing, equipment handling and production delivery unless otherwise agreed in advance.

Unsuccessful Applicants

Applicants that have been shortlisted will be invited to an informal interview. Unsuccessful applicants can request feedback and contact details will be kept on file (with permission) for future call outs (not necessarily specific to Filmmaking).

About Culture Leicestershire

Our Vision

Create space to spark imagination, celebrate communities & enhance wellbeing.

Mission

Work to shape Leicestershire as a place with a rich and distinctive history that values its heritage, engages its communities, welcomes those who visit the county and works together to ensure a future for the past.

Purpose

Our Libraries, Collections and Learning, Heritage and Cultural Participation services come together as Culture Leicestershire.

Together we deliver a diverse, inclusive, accessible and engaging cultural offer focussing on health and wellbeing; building great communities, improving opportunities and helping to build a strong local economy.

We are a National Portfolio Organisation (NPO), supporting the delivery of the County Council's strategic outcomes and Arts Council England's [Let's Create](#) strategy.

The purpose of Leicestershire Museums is to safeguard the rich and irreplaceable natural and human heritage of Leicestershire and provide an accessible, engaging, innovative, sustainable and responsive service of the highest quality.

We enable people to explore and shape their local, national and international connections both now and from the past. We do this through volunteering opportunities across the service, and by diversifying opportunities for local people to participate in ways that work for them.

Terms And Conditions

Publicity and Learning Opportunities

- You agree to be part of any press/media related to your work with Culture Leicestershire and will acknowledge Culture Leicestershire in any publicity material/press release about your work with us.
- You agree that Culture Leicestershire and our partner organisations can use your work with us and our partner organisation in our own publicity materials.
- You will forward copies of any press articles or media publicity relating to your work with Culture Leicestershire to your contact(s) at Culture Leicestershire.
- You will not disparage Culture Leicestershire, or any of our partners in this project on social media or publicly in a way that could cause reputational damage.
- You have the right to be acknowledged in any Culture Leicestershire publicity related to your work with us.
- Agree to all or any aspects of the project to be photographed and filmed for the purpose of promotion or training and will abide by the conditions in LCC's photo permission form.

Safeguarding,

All parties agree to:

- Ensure activity is accessible; including for children and people with additional needs.
- Adhere to safeguarding policies of Leicestershire County Council for children and vulnerable groups.
- Meet health and safety requirements on site.
- Hold appropriate insurance (e.g. Public Liability).

Insurance & Compliance

- Comply with LCC policies and procedures on information security and GDPR, equality, diversity and inclusion, social media use and photo permissions.
- Culture Leicestershire is committed to ensuring that its services, policies, and practices are free from discrimination and prejudice and that they meet the needs of all sections of the community. All provision is expected to be in accordance with this principle.
- It is not the role of the freelancer/supplier to involve any civic dignitaries, politicians or government officials in any capacity. If you wish to involve people who hold these roles, please discuss with your lead project contact at Culture Leicestershire as early as possible.
- Not use your time as a Culture Leicestershire contractor for other commercial activities, such as selling products and services.
- Not use the creative work you produce for Culture Leicestershire market products or services or allow others to do so.
- Not use the work you produce for Culture Leicestershire to promote or endorse political parties, campaigns or slogans.

Intellectual Property

- New Intellectual Property is defined as footage and photographs created through your work capturing projects and activity with Culture Leicestershire. It does not include concepts.
- New Intellectual Property created from your work with Culture Leicestershire will belong to Culture Leicestershire to use online indefinitely.
- Culture Leicestershire will not use new Intellectual Property for commercial purposes. For instances, they will not sell copies of, or original content, unless otherwise agreed and a new agreement is in place.
- The content creator/freelancer may use the content to advertise or promote their services (i.e within a portfolio), but is not permitted to use it for commercial purposes.
- All parties must abide by Intellectual Property law of England and Wales. Culture Leicestershire are not liable for any infringement of copyright by the delivery partners in the course of their work with us.

Data Protection

All parties shall comply with the UK General Data Protection Regulation (UK GDPR) and the Data Protection Act 2018. In particular:

Personal data collected during your work with Culture Leicestershire (including participant names, images, feedback, and contact details) must be:

- Processed lawfully, fairly, and transparently
- Collected only for specified, explicit project purposes
- Kept secure and not retained longer than necessary

All parties shall:

- Only collect personal data where necessary for delivery and evaluation
- Ensure appropriate consent is obtained (including parental/guardian consent for children)
- Store and handle all data securely, including digital files and images
- Not share personal data with third parties without prior written agreement

All parties will follow their organisation's procedures for:

- Photography and filming permissions

- Storage and use of evaluation materials
- Responding to any data breaches

Use of Artificial Intelligence (AI)

All parties agree that:

- All creative work and final outputs produced as part of their work with Culture Leicestershire will be original and primarily human created.
- AI tools may only be used for administrative or supportive purposes (e.g. scheduling, grammar checking, or non-creative assistance), where appropriate.

Term & Termination (further information on this will be provided following a successful application)

- If the delivery partner is not able to fulfil any part of the agreement they must inform Culture Leicestershire's team as soon as possible. In the case of injury/illness every effort will be made to extend the contract, but we cannot guarantee contract extensions.
- Culture Leicestershire reserve the right to withdraw from the agreement if the delivery partner can no longer meet the deliverables within a reasonable timescale.
- If the work is likely to be delayed for any reason, Culture Leicestershire must be informed immediately and in no less than 7 working days of the agreed delivery date.
- If the project is delayed because of force majeure or third-party actions beyond our control, Culture Leicestershire will make every effort to rearrange but cannot guarantee that full work will go ahead. In this case, the delivery partner will be paid for work already carried out.